



## **October 5, 2022 COUNCIL WORKSESSION MINUTES**

**6:30 PM**

**Council Chambers**

**Mayor:** Jody Carney **Administrator:** Haley Lupton  
**Director of Finance:** Renee' Sonnett **Director of Law:** Paul-Michael La Fayette  
**Council Members:** President M. Terry, J. Eudaily,  
K. Ferguson, F. Reed, J. Rucker, J. Sintz

**Call to Order:** 6:30PM Pledge of Allegiance

Roll: Mr. Terry, Ms. Ferguson, Mr. Reed. Mr. Rucker, Jr. Sintz

Mr. Terry amended the agenda to add a visitor's section.

Motion to Approve 10/5/22 Work Session/Special Council agenda:

### **DRB APPEAL HEARING: Certificate of Appropriateness- COA-22-11**

- Mr. La Fayette explained proceedings
- Atty. Huff objection about didn't get full notification of procedures for hearing
- Mr. La Fayette inclined to push the appeal to the Council meeting on Oct 24th
- Atty. Huff would waive the timeline of 45 days
- Mr. Terry asked who would grant the continuation, council?
- Mr. La Fayette confirmed
- Atty. Zambeli received notice of proceeding procedures. Will defer to the Village Council. Does not want to be held to any type of deadline to pleading that Atty. Huff filed today. Wants to reserve the right to this unanticipated proceeding.
- Atty. Huff rules of civic procedures don't apply.
- Mr. La Fayette apologized; Atty. Huff was not on email chain about procedures.
- Mr. Terry asked if meeting on Oct 24<sup>th</sup> is ok with Council, move to reschedule

Mr. Terry motioned to continue the DRB Appeal hearing: Certificate of Appropriateness -COA-22-11; Ms. Ferguson seconded. 4 in favor, 1 abstain

### **Discussion:**

- Uptown Redesign Plan (Ms. Brill)
  - Project Goal
  - Project Outcomes

- Create next steps
  - Identified 5-10 catalytic projects
  - Implementation strategies
- Steering Committee
  - Gave direction, insights and served as liaisons to community
- Walkability
- Zoning Districts
- Created and uptown boundary for the uptown district
- Mapped existing land uses
- Compared to 2018 comp plan
- Guidance received from steering and stakeholder meeting
  - Heritage Trail Connection
  - Incentives for current/potential development
  - Expanding public spaces
  - Art, culture, destination and rad
  - Increase residential housing options
- Community survey results (479 responses)
  - Build on existing energy in the community
  - Local and regional connections
  - Expanded access to parks and trails
  - Incentivize and encourage development
  - Establish the brand
- Concepts
  - First and Secondary concepts
- Five key concepts
  - Housing at elementary school
  - Housing connections to SW plain city
  - Intersection of Main and Chillicothe
  - Main St streetscape
  - Heritage trail connection
- Pop-Up Engagement Events
  - Mobility concepts
    - Support for attracting visitors
    - Shared use path along S Chillicothe or maybe to Church St, due to safety concerns
    - Improved bike paths
- Mixed use concepts
  - Referred A1 & A3
  - Importance of maintaining school
- Pubic space concepts
  - Support of walkability
  - Importance of public safety
- Planning Framework

- Public Input
  - Existing Conditions
  - Best Practices
- Draft Vision Goals, and Objectives
  - Uptown Vision Statement
  - Plan Goals
    - Diverse economy
    - Mix compatible land uses
    - Strengthen identity
    - Enhance mobility
    - Promote art, culture and history
- Draft Plan Outline
- Next Steps
  - Goal to have 5<sup>th</sup> steering committee meeting by end of October to bring to council to have it adopted
- Mr. Terry wants to know how do we pull the right businesses in, aggressive in our approach, would like to see the plan move to practical implementation.
- Ms. Brill the toolkit will help guide how to make this actually happen
- Mr. Terry asked when you come to council just provide the plan
- Ms. Carney how do we implement the items in the zoning code to that would be more appropriate.
- Ms. Brill, they need to be looked at as separate items. The code sets you up, the plan is broader and more regulatory.
- Ms. Brill the plan puts the Village In a better position, more specific to uptown and can take to developers. This is our vision, will guide conversations with developers.
- Mr. Reed would like a copy of presentation
- Mr. Reed we should pay attention to how walkability extends more into the community. Asked when the plan will be ready
- Ms. Brill said 5 concepts and goals will be honed in on, and the implementation toolkit will get more details.
- Branding Initiative Review (Ms. Brill)
  - Recap on brand style guide and implementation plan
  - Village wants to do a public event to announce the brand to the community
  - Mr. Terry does this get adopted by resolution? Ready to move forward.
  - Ms. Brill yes.
  - Mr. Sintz that is part of the implementation layout
  - Ms. Carney unveiling at CUTC is great
  - Mr. Reed asked which logo we will use
  - Mr. Sintz explained different options, depending on where it's used
  - Mr. La Fayette we will file and protect the logos, as current one
- Citizen Recognition Policy (Ms. Granger)

- Provided selection rules
- Provided eligibility criteria
- Nomination procedures
- Mr. Terry edits
  - Nomination procedure please change “ever will be” to “may be”
  - Keep current application as is? Ms. Granger leave to Council for discussion
  - This is narrow in nature, I’d like the idea of adding the ability from a proclamation to a sign, etc. Different levels to honor under this umbrella.
  - Make sure, on the current application, we don’t put anything in that is in conflict to current application.
- Mr. Sintz how much space is allocated for recognition vs civic signs?
  - Ms. Granger will have to approach the civic entities then we should have a maximum size for civic entities, will have to give guidelines. We set the citizen recognition signs, not civic signs (only size, not color or look).
  - Mr. Reed, do we need a policy on this? Who is allowed to put signs up, churches, Lions Club?
  - Mr. Sintz it’s administration policy for civic signage.
  - Mr. Reed asked how many we are going to have in the Village?
  - Mr. Terry listed where the signs currently are. We would just update/refresh the ones in place.
  - Mr. Reed suggests moving to 161,
  - Mr. Rucker there are three signs
    - Move the one on N Chillicothe to 42
  - Mr. Terry keep as discussion item for next Council. And remove final bullet point about “all decisions are final.”
- Update EPA final PTI (NPDES) Mr. La Fayette
  - EPA approved our permit
  - In the process of releasing PTI has begun
  - Mr. Terry the permit was for the 1.5 million gallons, we are under-shooting our permit at 1 million gallons
  - Mr. La Fayette will have to resubmit the design plans
  - Mr. Terry it’s more stringent then every before and building a plant to achieve that and was presented at public hearing.
  - Mr. La Fayette there are requirements in the permit.
  - Mr. Reed wants to discuss the gallons at another time.
- Clock Tower Easement – Mr. La Fayette
  - Working with Mr. Robinson to adopt easement for clock tower. Our clock sits on private property. Want to make sure we have good definition to respective parties and make sure we have access to the clock. Easement allows reasonable times, manners and access points and puts in place our responsibilities to protect the owner.

- Should have first reading on Oct. 24<sup>th</sup>.

Mr. Terry motion to adjourn, no objections. All in favor.

Adjourn 8:03pm